



ACADEMY NASHVILLE
MIDDLE SCHOOL

STUDENT & FAMILY HANDBOOK

2026-2027

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Welcome

Hello KIPP Academy Nashville Students and Families!

Welcome to the 2026-2027 school year! We are excited to roll into year 22 at KAN!

Our goal at KIPP Academy Nashville is to support all students in reaching their full potential. We will live out the KIPP Nashville mission in every way this school year and beyond. Together, in partnership with families, staff and students, we will prepare our KIPPsters with the knowledge, skills and confidence they need to be successful through college and the career path of their choice.

At KIPP Academy Nashville, we are grounded and committed to our Team & Family values: **Grit, Shine and Team**. We strive for students and staff to demonstrate perseverance, show their best selves every day, and build and support others. Every policy, system and action taken at the KIPP Academy Nashville places children's education and well-being at the forefront. Furthermore, the policies outlined in this Student and Family Handbook supports us in ensuring that your KIPPster receives the highest quality education grounded in their academic and character development.

KIPP Academy Nashville has been serving the East Nashville Community for over 20 years. As I lead the 26-27 team into year 22, I am so proud to be a KAN Knight! We will continue providing an excellent education to students in Nashville and I am excited that your KIPPster and family are part of our KIPP Academy Nashville Team & Family. Your KIPPster's education is a team effort. With caregivers, teachers, and staff members working together as a Team and Family, we will make 26-27 our best school year yet. Please don't hesitate to reach out to me directly with any questions or concerns that come up!

With love,

Dr. Kayla Miller

KIPP Academy Nashville, Principal

Email: kmiller@kippnashville.org

Cell: 615-509-0457

School's Core Values

Success in life takes more than academic skills – it takes strong personal characteristics as well. As we work to form excellent students, we will also focus our school culture on modeling and teaching the character traits of success. We want our students to exemplify the following characteristics:



Grit | When we show grit, we work hard to reach our goals.

- Complete all work to the best of my ability.
- Approach obstacles with an “I can do it” mindset.
- Engage in ALL learning activities with a sense of urgency.
- Set ambitious goals and create a plan that will make me most successful in achieving them.

Shine | When we shine, we always do our best.

- Do the right thing at all times.
- Communicate my feelings and opinions in a calm, respectful tone.
- Take pride in my work and treat others as I wish to be treated.
- Be self-aware and adjust my mindset and actions to be a better person.

Team | When we show team, we respect and help each other.

- Be willing to give and receive help.
- Show respect and patience when interacting with all teammates.
- Recognize and accept responsibility when a wrong decision hurts or affects our Team & Family.
- Lead others with respect, patience, and empathy.

School Colors

Our school colors are Navy and Carolina Blue.

School Mascot

Our school mascot is the knight.



School Logo



The Shield embedded in the KIPP Academy Nashville logo has a rich significance that embodies the vision that our Founder, Randy Dowell, had when creating the school and the subsequent KIPP Nashville region of schools. First, the center of the shield displays a cross, which is a universal symbol of sacrifice and faith. Second, in most ancient civilizations, the shield was used during battle to provide protection. In Ancient Greece in particular, the well-known warriors called “Spartans” were known to use their shields strategically by placing their shield in front of their fellow soldier, instead of themselves. This act increased the ability of the shield to be effective because the soldier would hold it up far longer for his fellow soldier than for himself. Line after line, row after row, Spartans used the strategy of shielding the person next to them, making them an unstoppable, impenetrable force for any enemy who tried to break their ranks.

At KIPP Academy Nashville, the shield serves as a reminder that to achieve ultimate success, it takes the sacrifice and selflessness of each team member.

KIPP Phrases

KIPP Credo

If there is a problem, we look for a solution.

If there is a better way, we find it.

If a teammate needs help, we give.

If we need help, we ask

Team & Family

The term is used to describe everyone involved with our school, including staff, students, parents, guardians, donors, etc. The concept of Team and Family is a critical component of the school culture. Students and staff at KIPP Nashville should understand that we are all a family working toward the same mission.

We Make Places Better

Leaving places better than you found them is the motto to describe how we would like students to clean up behind themselves and others when necessary.

Knowledge Is Power

Knowledge opens doors and creates access to the world and choice-filled lives.

School Operations

Staff Contact Information

KAN's '26-'27 staff contact information can be found [HERE](#) in our Staff Facebook and roster.

School Contact Information

Address: 123 Douglas Avenue
Nashville, TN 37207

Main Office Number: 615-514-6266 School Email: KAN@kippnashville.org

Social Media:

- Facebook: @KIPPAcademyNashville
- Instagram: @kippacademynash

School Hours

KAN Hours during the Regular Year are:

Time	Task
8:00 am	Student Arrival Time
8:00 am	School Begins
9:00 am	Office Opens
2:45 pm	Main Office Closes
3:30 pm	School Ends

School Schedule

At KIPP Academy Nashville, student schedules include a combination of the following:

Core Academic Content Classes

- Mathematics
- English Language Arts
- Science
- Social Studies

Intervention Blocks

Supported by the Response to Instruction and Intervention (RTI2) program:

- Math
- Reading

Elective classes

- Music (5th grade)
- Computer Science (6th grade)
- Physical Education (7th / 8th grade)

Truancy & Chronic Absenteeism

In accordance with state law, students with five (5) or more unexcused absences are considered truant and the school will send a legal notice to the family.

Chronically absent is nationally defined as missing ten (10) percent or more of school.

As students accrue absences, the school will communicate with families in the form of regular progress reports that include attendance in addition to other student information.

When a student is chronically absent or in danger of truancy, the school will implement interventions to help improve student attendance. These may include: truancy notice, conducting an attendance assessment, providing resources to the family, and scheduling an Attendance Review Board (ARB) meeting with the student and parent/guardian to create an attendance improvement plan. The parent/guardian is expected to work with the school to improve their student's attendance, failure to do so may result in a truancy petition filed.

Failure to show progress on an improvement plan can result in a truancy filing with the juvenile court.

If a student misses ten (10) unexcused consecutive days of school with no communication, they are considered truant and the student will automatically be dropped from enrollment at KIPP Nashville and will be required to enroll in his/her zoned school.

Any child missing 15 or more days (i.e. 15 or more absences) will be held back (retained in their current grade) unless the child's parents / guardians ask for and receive an exception approved by the school's principal and head of schools within one week of the last day of the school year.

Academic Calendar

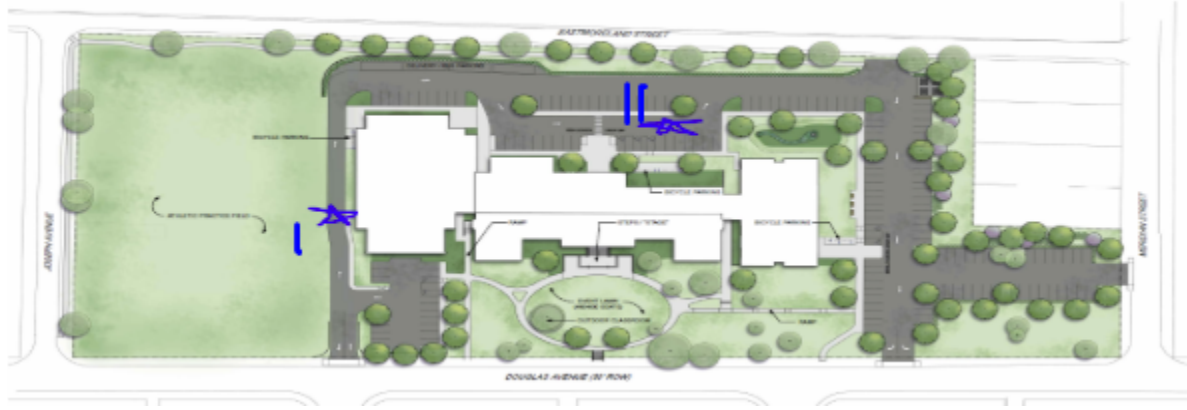
You may review the KIPP Nashville 26-27 academic calendar by clicking [HERE](#).

Important Dates/ Calendar

KIPP Academy Nashville Family Calendar

KIPP Academy Nashville is using Calendaria to provide the most up to date calendar for students and families. Calendars will be sent home via paper copy at the beginning of the month, but can be accessed online at any time using the link [HERE](#).

Arrival & Dismissal Information



- I. Arrival Entry
- II. Car Rider Lane

Arrival		
Time	Task	Location
Before 8:00 (Staff cannot supervise this time so plan for students to remain in the car until released)	Arrive at school and exit the vehicle in the crosswalk. Wait for instructions to line up and enter the building.	Rear of building facing Eastmoreland Avenue
8:00	Enter the building in straight, grade level lines at a Level 1 voice volume	Double doors adjacent to the cafeteria
8:00-8:15	Enter the building for uniform checks, proceed to homeroom for breakfast and homework check	

Dismissal		
Time	Task	Location
3:33	Students dismiss from the classroom organized by car riders, walkers, and bus riders	Rear of building facing Eastmoreland Avenue
3:33-3:45	Buses dismiss, walkers proceed to the crosswalks, and car riders are released to approved caregivers upon their arrival	Rear of building facing Eastmoreland Avenue

	through the car rider lane.	
3:45-4:00	Students who are not yet picked up will be issued a Late Pickup deduction (\$0).	Rear of building facing Eastmoreland Avenue
4:00	Any remaining students will have emergency contacts notified until pickup. Multiple instances will result in a parent conference to solidify a solution (afterschool resources, etc)	Rear of building facing Eastmoreland Avenue

Bathroom Policy/ Hall Passes

KIPPsters can go to the restroom four times throughout the day. The exception is if there's a doctor's note on file for frequent restroom use. Students are allowed to go to the bathroom during homeroom, recess and lunch. Students also receive 2 bathroom passes a day, if they need to go to the bathroom outside of the dedicated times, they may use their bathroom pass.

Classroom Visitor Procedure

Please refer to the [KIPP Nashville Student & Family Handbook](#).

Student Cell Phone Procedure

“Phone Zone” during the instructional day.

Phones Must Be Off and Stored:

Morning Homeroom Procedures

- Students must power off their cell phones and place them in their homeroom's designated cell phone collection bin.
- A designated student from each homeroom will deliver the secured cell phone bin to the main office, where all devices will be locked in a secure location until dismissal.

Late Arrival Procedures

- Students arriving after homeroom must turn off their cell phone and give it to the front office staff upon check-in.
- Office staff will securely store the device and ensure it is returned to the student's homeroom for distribution during afternoon homeroom.

- **Not Permitted for Personal Use:** Phones, smartwatches, wireless headphones, or other electronic devices may not be carried or used by students during the day unless specifically directed by a teacher for learning purposes.
- **Emergencies & Family Contact:** Students may request to contact home using a school phone. Office staff will support urgent communication needs. Teachers should not allow students to use personal or classroom phones without prior approval.
- **Student Refusal to Comply:** If a student refuses to turn in or store their phone appropriately, this is considered **Insubordination** and will result in consequences aligned with the KIPP Nashville Code of Conduct.

Confiscation Procedure

If a student is found using or carrying a phone:

1. Staff will request the phone and issue a deduction or referral as appropriate.
2. The phone will be turned into the main office and stored securely.
3. A parent or guardian will be notified.
4. Devices may be returned at the end of the day or held for **parent pickup**, depending on offense history.

Confiscation & Consequences

Any student who violates the school's cell phone policy will be considered in violation of KIPP Nashville's expectations for student conduct. Refusal to comply with the cell phone policy will be categorized as insubordination and will result in consequences aligned to that behavioral infraction as outlined in the KIPP Nashville Student Code of Conduct and behavior matrices.

Student Supplies

Students at KIPP Academy Nashville will have a locker provided at the start of the school year. Student locker combinations are updated yearly. All leaders and homeroom teachers have access to locker combinations in the event that a student needs support and to ensure safety of all.

Students' supplies may be kept inside their locker throughout the school day, and they can be accessed at times designated by the grade level.

Students will need to keep all personal belongings (e.g bags for extra-curricular activities), and purses inside the locker unless otherwise instructed by a staff member.

It is the expectation that students carry supplies with them to all classes, including independent reading books, Binders (w/homework folder and ELA notebook inside), ELA book, and an agenda.

In order to facilitate student organization, every student will receive quarterly grades based on binder cleanliness throughout the school year. Teachers will grade Binder checks every 4 weeks (two grades per quarter). The grade will be worth 100 points for a complete, 50 points partial, 0 points for incomplete. E

See school supply list below.



KIPP:
ACADEMY NASHVILLE
MIDDLE SCHOOL

2026-2027 SUPPLY LIST

Prepared.
Focused.
Unstoppable.

Let's have an amazing year! ♥



CAREGIVER-PROVIDED SUPPLIES (REQUIRED)

Students should plan to bring these supplies to school starting in August.

ITEM	AMOUNT NEEDED
 Tissue	5 Boxes
 Hand Sanitizer	3 Large Bottles
 Paper Towels	5 Rolls
 Lysol/Clorox Wipes	5 Packs
 Expo Markers (Black Only)	10 Markers
 Pencils (Pre-Sharpener Preferred)	100 Pencils



IMPORTANT FAMILY NOTE

The caregiver-provided supplies listed above are shared among classrooms and support scholars throughout KIPP Academy Nashville Middle School. These supplies help ensure every classroom has the materials needed for learning and success throughout the school year.

IMPORTANT REMINDERS



LUNCH

- Students may bring lunch from home daily.
- No food deliveries from Uber Eats, DoorDash, Grubhub, or any other delivery service.
- Scholars using the microwave will be limited to **1-2 minutes** for heating food.
- Ramen noodles or other foods requiring extended microwave use are not permitted.



WATER BOTTLES (OPTIONAL)

- Only clear water bottles containing water are permitted.



HEADPHONES

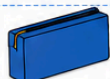
- Students may not use personal headphones during the school day.
- Personal headphones may be stored in student lockers.
- The school will provide headphones for instructional use.

ADDITIONAL NOTES

- Bring supplies on the first day of school or to Parent University.
- Binders and folders will be used daily to support organization and academic success.
- Teachers may request additional classroom-specific materials during the school year.

SCHOOL-PROVIDED SUPPLIES (PROVIDED BY KIPP ACADEMY NASHVILLE MIDDLE SCHOOL)

All scholars will receive the following supplies:



1 PENCIL POUCH



HIGHLIGHTERS



PINK ERASERS



HEADPHONES/EARBUDS FOR INSTRUCTIONAL USE

GRADE-LEVEL SUPPLIES PROVIDED BY THE SCHOOL

5TH GRADE



- 1 RED BINDER
- 1 WHITE BINDER
- 1 NAVY BLUE BINDER



1 NAVY BLUE HOMEWORK FOLDER

6TH GRADE



- 1 RED BINDER
- 1 NAVY BLUE BINDER
- 1 YELLOW BINDER



1 NAVY BLUE HOMEWORK FOLDER

7TH GRADE



- 1 NAVY BLUE 2-INCH BINDER



COLOR DIVIDERS (5 SECTIONS)



1 SKY BLUE HOMEWORK FOLDER

8TH GRADE



- 1 BLACK 2-INCH BINDER



COLOR DIVIDERS (5 SECTIONS)



1 SKY BLUE HOMEWORK FOLDER

THANK YOU FOR PARTNERING WITH US
TO SET OUR SCHOLARS UP FOR SUCCESS!

Uniform Policy

KIPP Academy Nashville has a school uniform. We believe that having students wear a uniform increases their understanding of the importance of team and the power their team brings to their success in climbing the mountain to college. It is very important for our students to look neat and presentable. To attend KIPP Academy Nashville, students must wear the school uniform and should follow the guidelines below.

Uniform Guidelines

All students must come to school in the KIPP Academy Nashville uniform every day. Students may not change out of the KIPP Academy Nashville uniform at any point during the school day. Students must wear the KIPP Academy Nashville uniform on all school field lessons.

Other than KIPP uniforms that students have earned and purchased, students may also wear solid color jackets, sweaters, hoodies. Students may not alter their KIPP Academy Nashville uniform in any way.

Link to KIPP Academy Nashville uniform website:

Questions? Email Dean of Students Chantelle Stoxstill at cstoxstill@kippnashville.org

Student Uniform Policy 2026-2027

Monday-Thursday Student Uniform Policy 2026-2027

Uniform Item	Details
Uniform Shirt 	• KAN polo shirts are available in both short-sleeve and long-sleeve options. • Shirts can be purchased from our online vendor. • KAN shirts must remain unaltered. Shirts with drawings or markings must be replaced by purchasing from our online vendor • Plain navy polos will also meet the uniform policy requirements. You may purchase them at the location of your choice.
Uniform Pants 	• Bottoms must be khaki-style pants in either khaki, black, or navy color. • Bottoms may be pants, capri pants, shorts, skorts, jumpers, or skirts. • Khaki-style joggers are allowed. Bottoms must be loose-fitting and comfortable; however, they may not sag. • Sweatpants, leggings, yoga pants, or jean material pants are not allowed. • Skirts and shorts all the way around (front and back) must not be longer than fingertips above the knee when standing. • Leggings worn under skirts must be solid white, black, or navy blue.
Undershirt Options	• Undershirts may be either short-sleeved or long-sleeved, but they must be solid in color. No writing or images should be on the sleeves. • Color options: white, black, gray, or navy.

Shoe Options 	- Shoes must be flat and include a closed-toe and closed-heel. - Shoes may wear the following: tennis shoes, flats, flat boots below the knee, or dress shoes. - Shoes that students may not wear: sandals, heels, or wedges. - Please note that students have Physical Education class or recess daily and should bring tennis shoes to wear for class if they choose to wear other shoes to school.
Optional Additions: Undershirts + Sweatshirts	- KAN navy blue pullovers are available for purchase from our online vendor. They are available in crewneck and half-zip options. - If a student chooses not to purchase a sweatshirt, he or she may wear a long-sleeve white, black, or navy blue shirt under the polo. - Students must wear a navy polo shirt under a sweatshirt at all times. - Students may wear any KIPP provided jackets (Knights council, Honor roll, athletic, KIRK, Collegiate or KNCP) - Students are allowed to wear solid color cardigans, jackets, or white, black, or navy blue. You can also purchase KIPP cardigans from our online vendor.

Friday Student Uniform Policy

Students should wear uniforms daily unless their class/school earned free dress. If your son/daughter decides to individually express themselves through free dress, they must still meet school uniform expectations.

Uniform Item	Details	
Shirts 	<u>Free dress Uniform options</u> - Students can wear graphic tees with school-appropriate images (as seen in the photo to the left) - Students may wear long or short-sleeved shirt options.	<u>Unapproved options</u> - Shirts with inappropriate language (explicit words, pictures, or images) - No spaghetti straps - No halter tops/midriff (no skin showing)- Shirts must come to your waistband - No cut or ripped shirts
Jeans or Sweatpants 	- Bottoms may be pants, capri pants, shorts, skorts, jumpers, skirts, or sweat pants - Design or ripped jeans must have leggings underneath	- Leggings, yoga pants, or biker shorts can not be worn alone (only under a skirt, pants, or shorts) - Skirts and shorts all the way around (front and back) must not be longer than 3 inches above the knee when standing. - Leggings worn under skirts must be solid white, black, or navy blue.

Shoe Options 	• Shoes must be flat and include a closed-toe and closed-heel. • Shoes may wear the following: tennis shoes, flats, uggs, flat boots below the knee, or dress shoes. • Shoes may not wear sandals, heels, or wedges • Please note that students have Physical Education class or recess daily and should bring tennis shoes to wear for class if they choose to wear other shoes to school.
Sweatshirts 	• Students may wear sweatshirts with appropriate graphics, language, and images. • Hooded sweatshirts (hoodies) are not permitted.

Free Dress Expectations:

Students may participate in free dress days when earned as a grade level or school, as long as their clothing remains school-appropriate and does not disrupt the learning environment. All clothing must be neat, clean, and appropriate for school.

The following items **are not** permitted during free dress:

- Clothing with inappropriate graphics, images, symbols, or language (including offensive, suggestive, or violent content)
- Crocs or similar open-back footwear
- Leggings or biker shorts worn as pants
- Short skirts or shorts that are above mid-thigh
- Shirts or tops that expose the stomach
- Hoodies

Consequences if Not in School Dress Code: Upon entry to school, if the student is not in uniform the student will be issued a level 2 for a major uniform violation. The school will allow the student to borrow the missing item and/or call home to get the infraction fixed. Parents will always be notified of uniform violations via text. If there is a recurring uniform infraction, a member of the KAN team will reach out to the family to provide

Lunes - Jueves Uniforme de Estudiante Política 2026-27

Artículo uniforme	Detalles
Camisa uniforme 	- Las camisas tipo polo de KAN están disponibles tanto en opciones de manga corta como de manga larga. - Las camisas pueden adquirirse a través de nuestro proveedor en línea. - Las camisas de KAN deben permanecer inalteradas. Aquellas camisas que presenten dibujos o marcas deben ser reemplazadas mediante la compra a nuestro proveedor en línea. - Los polos lisos de color azul marino también cumplen con los requisitos de la política de uniformes. Puede adquirirlos en el establecimiento de su elección.
Pantalones de uniforme 	- Las prendas inferiores deben ser pantalones de estilo caqui, en color caqui, negro o azul marino. - Las prendas inferiores pueden ser pantalones largos, pantalones capri, pantalones cortos, faldas-pantalón, monos o faldas. - Se permiten los pantalones tipo jogger de estilo caqui. Las prendas inferiores deben ser holgadas y cómodas; sin embargo, no deben quedar caídas. - No se permiten pantalones de chándal, leggings, pantalones de yoga ni pantalones de tela vaquera (jeans). - Las faldas y los pantalones cortos —en todo su contorno (parte delantera y trasera)— no deben exceder la altura de las puntas de los dedos de la mano por encima de la rodilla al estar de pie. - Los leggings que se usen debajo de las faldas deben ser de color blanco, negro o azul marino liso.
En Opciones de camiseta	- Las camisetas interiores pueden ser de manga corta o larga pero deben ser de color sólido. No debe haber escritura ni imágenes en las mangas. - Opciones de color: blanco, negro, gris o azul marino.
Zapato Opciones 	- Los zapatos deben ser planos e incluir puntera y talón cerrados. - Los zapatos pueden usar lo siguiente: tenis, zapatos planos, uggs, botas planas debajo de la rodilla o zapatos de vestir. - Zapatos podría no usar sandalias, tacones o cuñas - Tenga en cuenta que los estudiantes tienen clase de educación física o recreo diariamente y deben traer zapatos tenis para usar en clase si deciden usar otros zapatos en la escuela.
Complementos opcionales: camisetas interiores + sudaderas	- Los suéteres azul marino de KAN están disponibles para su compra a través de nuestro proveedor en línea. Se ofrecen en opciones de cuello redondo y medio cierre. - Si un estudiante decide no comprar una sudadera, puede usar una camiseta de manga larga —de color blanco, negro o azul marino— debajo del polo. - Los estudiantes deben usar un polo azul marino debajo de la sudadera en todo momento. - Los estudiantes pueden usar cualquier chaqueta proporcionada por KIPP (Knights Council, Honor Roll, deportiva, KIRK, Collegiate o KNCP). - Se permite a los estudiantes usar cárdigan o chaquetas de colores lisos: blanco,

	negro o azul marino. También pueden adquirir cárdigan de KIPP a través de nuestro proveedor en línea.
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Política de Uniforme Estudiantil de los Viernes 2026-27

Los estudiantes deben usar uniformes diariamente a menos que su clase/escuela obtenga vestimenta libre. Si su hijo/hija decide expresarse individualmente a través de vestimenta libre, aún debe cumplir con las expectativas del uniforme escolar.

Artículo uniforme	Detalles	
Camisas 	<u>Opciones de uniformes de vestir gratis</u> - Los estudiantes pueden usar camisetitas con gráficos con imágenes apropiadas para la escuela (como se ve en la foto de la izquierda) - Los estudiantes pueden usar opciones de camisas de manga larga o corta.	<u>Opciones no aprobadas</u> - Camisas con lenguaje inapropiado (palabras, fotografías o imágenes explícitas) - Sin tirantes finos - No se permiten camisetitas sin mangas ni abdomen (no se muestra la piel): las camisas deben llegar hasta la cintura. - No camisas cortadas o rasgadas
Jeans o pantalones deportivos 	- La parte inferior puede ser pantalones, pantalones capri, pantalones cortos, falda pantalón, suéteres, faldas o pantalones deportivos. - Los jeans de diseño o rotos deben tener leggings debajo.	- Los leggings, pantalones de yoga o pantalones cortos de motociclista no se pueden usar solos (solo debajo de la falda, los pantalones o los pantalones cortos) - Las faldas y pantalones cortos en todos sus lados (por delante y por detrás) no deben estar más de 3 pulgadas por encima de la rodilla cuando están de pie. - Las mallas que se usan debajo de las faldas deben ser de color blanco, negro o azul marino.
Opciones de calzado 	- Los zapatos deben ser planos e incluir puntera y talón cerrados. - Los zapatos pueden usar lo siguiente: tenis, zapatos planos, uggs, botas planas debajo de la rodilla o zapatos de vestir. - Zapatos podría no usar sandalias, tacones o cuñas - Tenga en cuenta que los estudiantes tienen clase de Educación Física o recreo todos los días y deben traer zapatos tenis para usar en clase si deciden usar otros zapatos a la escuela.	

Sudaderas/sudaderas con capucha 	• Los estudiantes pueden usar sudaderas con gráficos, lenguaje e imágenes apropiados. • No se permiten las sudaderas con capucha (hoodies).
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KIPP Academy Nashville has a policy stating that students may wear hoodies to class contingent upon meeting c expectations (hoods not worn on your head during school/class). If expectations are not met then the school reserves the right to enforce this policy. If students consistently fail to meet these expectations either as individuals, as a class, or school-wide, the school may revoke the privilege of wearing hoodies.

Expectativas de Vestimenta Libre:

Los estudiantes pueden participar en los días de vestimenta libre cuando lo hayan ganado como nivel de grado o como escuela, siempre que su ropa siga siendo apropiada para la escuela y no interrumpa el ambiente de aprendizaje. Toda la ropa debe estar ordenada, limpia y ser apropiada para la escuela.

Los siguientes artículos no están permitidos durante la vestimenta libre:

Ropa con gráficos, imágenes, símbolos o lenguaje inapropiados (incluyendo contenido ofensivo, sugestivo o violento)

- Crocs o calzado similar con talón abierto
- Leggings o shorts de ciclista usados como pantalones
- Faldas o shorts cortos que queden por encima de la mitad del muslo
- Camisas o blusas que dejen el estómago al descubierto
- Sudaderas con capucha (hoodies)

Consequences if Not in School Dress Code:

Al ingresar a la escuela, si el estudiante no está en uniforme, la escuela permitirá que el estudiante alquile la prenda faltante o llame a casa para corregir la infracción. Los padres serán notificados de todas las violaciones del uniforme a través de Dean 's List. Al estudiante se le cobrarán sus KIPP bucks diariamente hasta que la prenda sea devuelta.

Si el estudiante no lleva el uniforme completo de KIPP Academy Nashville, tendrá la oportunidad de alquilar prendas con sus dólares KIPP en nuestra tienda escolar. Se le cobrará diariamente hasta que la(s) prenda(s) sea(n) devuelta(s) a la tienda escolar.

KIPP Shirt	\$30
Uniform pants	\$30
Shoes	\$30
Sweater	\$40

Honor Roll Attire

Students who earn a 3.5 or higher for a quarter on their report card will receive the following: \$50 dollars one time on their paycheck for the quarter, jeans daily for the quarter, and a KIPP Academy Nashville honor roll sweater. Other celebrations will be announced each quarter.

Varsity Attire

Students who earn a \$90 dollar paycheck or higher for a quarter and return all their signed paychecks will receive the following: \$30 dollars one time on their paycheck for the quarter, jeans day every Monday, and one free dress pas

Late Pick Ups

The late pick-up system exists for families who run late. Students who are picked up by their parents or another adult after school are expected to be picked up promptly at the end of the school day by 3:45 pm.

- Any students who have not been picked up by 3:45 pm will be escorted to the 2nd floor lobby by the homeroom teachers.
- Under the supervision of an on-duty Late Duty staff member, students will remain seated in the main entrance area in an assigned area.
- Students are prompted to use their cell phones to call caregivers, or use the cell phone of the staff member present
- Staff member will monitor parent arrivals and contact parents or guardians to remind them of dismissal time.
- When the student's parents arrive, they must park, exit their vehicle, and show a car tag verifying the student picking up. The staff member will also verify they understand the correct pick up time.
- Staff member logs students in the Late Pick Up tab of the [KAN Daily Attendance Tracker](#)
*Siblings: Please note that the siblings of students participating in after school activities must have permission from the coach in order to remain on campus. Otherwise, they must follow the dismissal procedure outlined above.

Note: A Late Pick-Up deduction will be given (\$0) to provide feedback to families that KIPPster is being picked up late and to track the number of instances that this occurs.

Notification of Transportation Changes

We encourage parents/guardians to arrange pick-up of their children prior to dropping them off in the morning, and communicating those arrangements to the student and school. If transportation plans change, caregivers must call the office by 2:30 p.m. to inform the school of the change. Please note: student cell phones are collected at the start of the day, so do not plan to communicate with students directly. We will notify the student of the change. Students cannot be picked up for early dismissal past 2:45pm.

Personal Belongings

KIPP Nashville is committed to creating a joyful, academically excellent environment that prepares our students for success in college and beyond. To ensure every student can focus entirely on their growth and learning without distraction, personal belongings outside of those used for instructional purposes are not permitted at school and should remain at home. This will help with maintaining an environment where students can fully engage with their teachers and peers. KIPP Nashville is not liable for the loss, theft, or damage of personal property.

At KIPP Academy Nashville we want to ensure that our school always remains a clean and safe place for all. As such, we do have some restrictions on some of the items that students can bring to school.

Students are not allowed to have the following items at school:

Gum or sunflower seeds- these items are difficult to remove or clean from facilities and equipment	Weapons or toy weapons
Soda/ juice/ sports drinks/ flavored water (allowed ONLY during lunch time)	Any illegal substances or zero-tolerance items
Candy (allowed ONLY during lunch time)	Cell phones or any other electronic device

*Clear water bottles with a secure lid are allowed if placed on the floor. Please note that any damage to school equipment is the responsibility of the student and family.

KIPP Academy Nashville reserves the right to add to this list at any time.

If a KAN Staff member finds any of these items on students, they must confiscate them from the student and notify the AP of Culture and/or grade team, either via Dean's List or Slack.

Academic Program

Please refer to the [KIPP Nashville Student & Family Handbook](#) for more information about our academic policies.

List of Clubs, Extracurriculars & After School Programs Available to Students

At KIPP Academy Nashville, we believe learning extends beyond the classroom. We offer a variety of extracurricular activities and athletic programs designed to help students explore their interests, build confidence, develop leadership skills, and strengthen teamwork.

Students have opportunities to participate in clubs and programs such as Choir, Performance Choir, Yearbook, Beta Club, Band, and Majorette, as well as athletic teams including Girls Soccer, Boys Soccer, Basketball, Football, Flag Football, Volleyball, Cheer, and Step.

Participation in extracurricular activities allows students to showcase their talents, build school pride, and grow both academically and socially. Eligibility for certain activities may be based on academic standing, attendance, behavior, and team expectations.

Athletics Information

Please refer to the [KIPP Nashville Regional Athletics Handbook](#).

Homework Procedure

At KIPP Academy Nashville believes that purposeful homework reinforces classroom learning, builds independent study habits, and strengthens the partnership between school and home. KIPPsters can expect to have an average of **30–60 minutes of homework each night**, although the amount may vary based on grade level and instructional needs.

Homework assignments will be communicated daily by each content teacher and recorded by students in their school agenda during homeroom or at the end of class. If a class does not assign homework, students should write "**None**" in the corresponding section of their agenda.

Unless otherwise communicated by the teacher, homework is due the next school day. Students are expected to complete assignments to the best of their ability and bring all required materials back to school. Caregivers are encouraged to review their child's agenda each evening to monitor assignments and support consistent homework routines. For **5th and 6th grade scholars**, a caregiver signature is required each night to acknowledge that the agenda has been reviewed.

Homework Assignment Days:

Homework for specific classes is assigned on specific days so that 1) scholars have an equitable amount of daily homework throughout the week and 2) to allow teachers to give feedback on homework throughout the week.

Note: Literacy (ELA) and Math homework will be assigned and checked daily.

Enrichment: KAN recommends at minimum 20 minutes of independent reading nightly and math practice skills via IXL. Students should strive to meet a scale score of 70 or above for each skill.

Here are the days that specific contents are required to assign homework:

Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
ELA Math	ELA Math Science	ELA Math	ELA Math Social Studies	ELA Math Independent Reading

Teachers are allowed to assign additional homework outside of their required day, particularly for study guides, test preparation, or group and/or extended projects.

Independent Reading:

KIPPsters will also read for 20 minutes every night, as this encourages students' increased language and comprehension skills. Once a book is complete, students may take an Accelerated Reader quiz in order to count towards their annual word count to become an AR Millionaire!

Homework Communication

Homework is written down in KIPPsters' agenda each morning during homeroom. Each teacher will also have homework written on the whiteboard in each class. KAN encourages caregivers to use these tools to check their KIPPster's work every night.

The homework assignments also appear in the afternoon Homeroom slides, and homeroom teachers ask KIPPsters to check their agendas and homework folders before going home that evening. Additionally, each week, missing homework assignments are indicated on the students' paychecks, accessible via Dean's List.

Students should place homework assignments in their individual folders to take home and return to school daily. One folder will be provided for each student at the beginning of the school year.

Homework Accountability

Homework will have the KIPP Nashville header in the box below from all content and grade levels or teachers discretion on how they want this information provided.

	
Name: _____	Date: _____
KIPP / 2030 / _____	Module 7, Lesson 14: Hierarchical classification of two-dimensional shapes
Homework	
AIM: KWBAT classify two-dimensional figures in a hierarchy based on properties.	
Need help? Want to check your answers? Call or text Ms. Caldwell at 615-957-0809.	

Every day KIPPsters' homework will be collected in their individual content classes. It is the students' responsibility to ensure that their assignments are turned into their teacher(s) as requested.

- If the assignment is missing or incomplete, the student will not receive full credit for the assignment.

If a KIPPster needs help on homework, he/she can call a teacher up until 7 p.m. on any given weekday. KIPPsters are encouraged to call in order to be proactive and get help when they need it.

Homework Grades

Homework makes up 10% of the students' quarterly grades. Teachers are required to enter at least one homework assignment weekly into the Illuminate gradebook. Parents and KIPPsters can see homework grades when they look up grades online.

Student Agendas

We believe in cultivating strong organizational skills through the use of a daily agenda. Every scholar will receive a KIPP Academy Nashville agenda at the beginning of the academic school year. Students will have the opportunity to write down their content specific assignments during the school day. Each night, caregivers of all students are required to review their student's agenda. By reviewing the agenda, caregivers are communicating that they acknowledge the assignments and ensure that their child has completed them.

Lowerschool students (5th/6th) are required to have a caregiver signature for each school day to be checked in the morning homeroom by the classroom teacher. This ensures clear and consistent communication between caregivers and grade level teachers. Indication of this signature will be noted daily on the students' weekly paycheck accessible via DeansList.

Upperschool students (7th/8th) are not required to have a caregiver signature for their daily school agenda; however caregivers may communicate with the grade level teacher via written note in the agenda.

Teachers are responsible for providing the homework and information to add to the agenda daily.

Academic Integrity Procedure

All students at KIPP Academy Nashville are held to high standards of academic ethics, personal honesty, and moral integrity. Academic dishonesty such as plagiarism (using another's statements or thoughts without giving the source appropriate credit), cheating on an exam, possessing and distributing answers (paper/digital), unauthorized communication between peers during an examination, and falsifying documentation.

If the Teacher/Dean finds there was an attempt at plagiarism or cheating on test		
Offense	Behavioral Consequence	Academic Consequence
First Offense	Level 3 issued, (debrief with APC), parent phone call, next-day detention	Retake test starting at 70% on the assignment
Second Offense	Level 3 issued + 1 day ISS (parent meeting)	Retake test starting at 70% on the

		assignment
Third Offense	Level 3 issued, 1 day OSS (parent meeting)	50 on the assignment

Cheating on Homework, Classwork or Quizzes		
Offense	Behavioral Consequence	Academic Consequence
First Offense	Level 3 issued, (debrief with APC), parent phone call, next-day detention	0 on assignment
Second Offense	Level 3 issued + 1 day ISS (parent meeting)	0 on assignment
Third Offense	Level 3 issued, 1 day OSS (parent meeting)	0 on the assignment

Agenda Expectations

We believe in cultivating strong organizational skills through the use of a daily agenda. Every scholar will receive a KIPP Academy Nashville agenda at the beginning of the academic school year. Students will have the opportunity in the homeroom to write down their content specific assignments. It will be required that 5th grade students receive a nightly agenda signature from a caregiver. This habit will support students with organizational skills and it also serves as an accountability system for homework assignments and studying habits. Homeroom teachers are responsible for checking agenda's daily to make sure students are documenting homework assignments in agenda. 5th and 6th grade teachers are also responsible for checking if the agenda is signed daily by a parent or guardian.

Student Culture & Conduct

KIPP Nashville schools are unequivocally committed to providing a safe and orderly environment in which students can maximize their academic achievement. Students whose behavior does not meet the school community's clearly defined standards for reasonable and acceptable behavior will not be permitted to disrupt the education of others.

Without a firm and consistent discipline policy, none of what we envision for the school can happen. Therefore, we cannot overemphasize the importance of providing a firm and consistent discipline policy. Students and families have a right to attend a safe and orderly school. Therefore, for every infraction, there will be a consequence. This is the basis of our student code of conduct.

Culture Systems

On Task

Definition	The Why
On task is defined as a student consistently working on the work assigned for the given time.	On-task behavior creates a culture where the expectation is hard work and effort. It matters that our KIPPsters are on task because this is how

	they build the habits it takes to reach high achievement levels.
Examples	Non-Examples
• KIPPster has his pencil to paper working with a pencil in math class on the appropriate section of classwork. • KIPPster is tracking along with a text being read by the whole class. • KIPPster is tracking her teammate during a discussion and using discussion non-verbal signs to agree, disagree, or add on. 	• KIPPster is doodling with a pencil in the margin instead of working on #10. • KIPPster is looking around the room during discussion and not attentively tracking. 

Ready, Set, Go

Definition	The Why
• Sitting up (backs relatively upright and head up, i.e. no slouching) • Listening • Ask and Answer Questions • Nod • Track the Speaker	The most engaged students naturally sit up and not slouch when they interact with the lesson. We want to instill this habit with our KIPPsters as a tool to help support engagement. It is also deemed as professional, as we are trying to get them prepared for the world.
Example	Non-Examples
	• Feet on the chair in front of desk • Head down

	● Slouching 
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Tracking

Definition	The Why
● Position body to see the teacher, board, or speaker ● Tracking always present in discussion ● Teacher defines moments when tracking isn't necessary (quick math verbal answers) ● Teacher assumes the best and gives directions for where to track.	Tracking is a sign of respect and a sign that our KIPPsters are listening. The most engaged students are constantly tracking to ensure they do not miss any content.
Example	Non-Example
	

Strong, Silent Hand

Definition	The Why
● Straight hand next to head ● Hand is still	Raising their hand tall allows the teacher to control who answers in class. It allows all KIPPsters the fair opportunity to be called on and

Raise hands all the time to speak, unless prompted by the teacher (avoid call-outs unless it is a directive)	heard. The hand is also straight and still because this is not distracting to other KIPPsters.
Example	Non-Example
	

Loud & Proud Voice

Definition	The Why
- Use a level 4 voice volume so that the entire class can hear - Adjust volume when prompted with the “Level 4” sign 	It’s important that our KIPPsters develop their voices so they are heard. Their words are important, and we want them to speak up so all can hear.

Agree/ Disagree in Class

Definition	The Why
- Use the agree, disagree, or add on signals in discussion - Show the signal silently - Teacher will either motion to speak or if it’s	It’s important that our KIPPsters develop the skills that allow them to carry on discussion in a meaningful way without needing to be prompted by the teacher. This is a habit that will carry on into high school and college. The beginning of Habits of Discussion is using these symbols. Later in the year, KIPPsters will be taught specific prompts they can use to add on in discussion.

an open discussion, jump in and not over		
Agree	Disagree	Add On
		

Appropriate Reactions

Definition	The Why
When given feedback, KIPPsters respond in a respectful manner. When another KIPPster makes a poor choice or a mistake, KIPPsters respond without laughing and acknowledging the behavior.	Our KIPPsters are respectful young people, and we must reinforce this by holding them accountable to respectful responses even when they are frustrated. Additionally, we want all KIPPsters to feel respected by everyone in the school community.
Examples	Non-Examples
• Silently correct the action and/or follow the direction • Verbally respond in a calm and/or neutral tone • Respectfully ask to talk to the teacher later • If visibly frustrated, able to control frustrations with a mild sigh or face look, but able to bounce back quickly	• Saying: “But I didn’t do anything ...” • Raising voice at the teacher • Pushing furniture out of the way

Following Directions

Definition	The Why
- Teacher states a direction, scans, and narrates before the consequence is given. - KIPPster follows that direction within the allotted time (immediately, countdown, etc.)	All directions should serve a purpose. It's important KIPPsters follow the directions to maximize learning time and maintain a calm, positive environment.

Student Behavior Information

The KIPP Academy Nashville discipline system is designed to focus students on our mission by ensuring that class and school environments are safe and orderly. This system includes the following tiered consequences which reinforce our values and support the KIPP Nashville mission:

- Paycheck deductions
- Detentions
- Suspensions
- Remand/Expulsion

The Paycheck System

Key Message: One way we remind students of the mission of the school and help them achieve their goals is through the paycheck system. We give deductions to help them regain their focus on learning when they are distracted from it. Every student will receive deductions and even detentions. This does not mean that they are bad people, we are reminding them that they are here to learn and that we take that very seriously.

The paycheck system is used to remind students, parents, and teachers of our school's mission through the expectations we have created for all students. Paychecks will be sent through the DeansList Parent Portal every Friday and will need to be e-signed by Tuesday at 5:00pm. Paycheck totals are based on bonus and deductions earned throughout the week. The student can only deposit the check into their bank account if the check is signed on time.

If a student commits one of the infractions below, the student will receive a paycheck deduction, may receive detention, may be sent home for the rest of the day, and/or may lose some or all school privileges. Loss of privileges includes, but is not limited to, eating lunch alone, performing extra service for the school, and missing school events, trips, or activities (including Team Time). Furthermore, a meeting between the student, his/her parent or guardian, and the student's home-room teacher, Dean of Students, or Principal may be required in order to address the student's behavior and plan for improvement.

Below are the earning opportunities and deductions for the 26-27 School Year:

Earning Opportunities & Behavior Feedback at KAN

Earning Opportunities	
Varsity	Any student with \$150 paychecks or higher for a quarter & return all your paychecks. You will earn Varsity. Varsity will receive \$50 on their paycheck for one week, free jeans day every Monday and 1 free dress pass.
Honor Roll	The 5-8 recognizes students who demonstrate academic excellence each grading period. To qualify for the Honor Roll, students must achieve a grade point average (GPA) of 3.0 or higher in the all core classes (Math, ELA, Science, and Social Studies). Further distinctions include: • Principal's Honor Roll: GPA of 4.0 • High Honor Roll: GPA of 3.5–3.99 • Honor Roll: GPA of 3.0–3.49 Students will earn \$50 dollars on their paycheck for one week, 1 free homework pass for the quarter, a KIPP honor roll sweatshirt, and jeans daily.
Homeroom Dollars	Student can earn \$10 on their paycheck daily for: on time attendance, Agenda , Materials,uniform, and signed agenda (lower school)
KIPPster of the week	Students chosen by the teachers. We display values, academic success or growth. Earn \$20 on paycheck.
KIPPster of the Month	Each month, grade levels have an opportunity to recognize one student who is doing an excellent job. Each month there will be a different criteria for selection based on school values as determined by the GTL. This student will receive a bonus of \$30.
KIPP Team Time Store	Students with \$150 dollar paycheck or higher, signed and returned paycheck may participate in the KIPP Team Time store.
Team Time	Everyone attends Team Time or clubs- this is so every student feels a WIN .
Quarterly Field Lesson	Earned Quarterly field lesson- All students will come to school and teachers, admin, staff will be on a rotation to cover classes for students who did not earn the field lesson.

KIPP Stars/College Points	KIPP stars are given out at the end of each class for 2 KIPPsters who best showed grit, shine & team. The KIPPster will earn \$10 on their paycheck. Colleges can earn 2 college points per core content class. To win weekly rewards, the entire class has to earn 24 college points each week!
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Parent Involvement

Team & Family Monthly Meetings

Parents are encouraged to attend our monthly Team & Family meetings. During this time we will spend time focusing on school related information, have trivia nights, literacy nights, etc. We will also serve dinner to families in attendance. If you attend at least 3 meetings or volunteer at one of the event requested support, you will receive Proud Parent KIPP Nashville swag.

Parent Meetings

Parents are encouraged to schedule meetings on parent-teacher conference days. If a parent has additional concerns they want to discuss with members of the staff, that parent is encouraged to call or reach out to the specific teacher involved.

Parent-Teacher Conference Day

Parent-Teacher Conference Days take place in November and February to invite parents into the school and provide time to be updated on their child's progress. Although these are scheduled conference days, a parent can reach out to the teachers at any point throughout the year to check in on progress.

Parent Signatures

Each night, parents/guardians of all students are required to sign their student's agenda (Lower School only). By signing the agenda, parents/guardians are communicating that they acknowledge the assignments and ensure that their child has completed them.

Every weekend all parents/guardians are required to sign the student's paycheck document. This allows parents to stay updated on their child's academic and behavior progress at school. The paycheck serves as a major means of communication between school and home, and parents are encouraged to call up to the school if they have questions or comments about the information on the reports.

Accessing School Systems

Illuminate

KIPP Academy Nashville caregivers are able to view student grades through their students' Student Portal. This will allow you to log in and view your student's up-to-date grades and assessment information.

Please follow the steps access your student's account:

- **Step 1:** Go to: <https://kippnashville.illuminatehc.com/login>
- **Step 2:** Click "Sign in with Google"
- **Step 3:** Enter your student's GSuite email address and password

Dean's List

Step 1: A one pager will be sent home to access the parent portal

Step 2: Follow the link for each of your students in order to gain access

Please note: If you are not sure if the school has your current email address, send your updated contact information including the students' name to kan@kippnashville.org

Communication Expectations - School & Family

Parent Surveys

Once a year the school conducts a parent survey to determine parent needs, concerns, and assessment of the school. The results of this survey are used to evaluate the progress of the school and to suggest programmatic changes. We may also administer additional parent surveys throughout the year to gather feedback from parents. We appreciate your participation in these surveys as it helps us grow as a staff and school.

Parent-Teacher Communication

KIPP Academy Nashville requires parents to be partners in the education of their children. The important task of preparing students for college calls for the school, the student, and the parents to all work together to ensure success. In order to be effective partners, we must communicate. There are several ways that we will communicate with you throughout the year:

Phone Calls

All KIPP Academy Nashville teachers and staff provide parents and students with their personal phone numbers in order to provide additional support. Students may call teacher cell phones for help with homework, a question about school until 7:00 p.m. at night. If you or your child are trying to call a teacher, but they do not answer, please leave a message explaining the reason for the call. Students may choose to text after leaving a message, but do not place repeated phone calls if a teacher does not answer. If a teacher does not answer his/her cell phone, leave an appropriate voice message, including your name and phone number, and they will return your call. You may also contact your child's Grade Team Leader or Principal if you have an emergency.

Phone Etiquette

During the day, students may use teachers' phones to call home as needed. If a parent needs to request a transportation change or has an emergency, call the office with that information. It is permissible for staff to call home with a student from their phone if they are calling for a reason pertinent to their class or as a behavior intervention.

Students may bring a cell phone to school, but it must be turned off and turned in each morning during homeroom. Cell phones will be kept in a secured lock box. The secured lock box will be locked up in the main office. If a student cell phone or electronic device is not turned in to their homeroom teacher for any reason it will be confiscated and the below procedure will be followed.

Any student who violates the school's cell phone policy will be considered in violation of KIPP Nashville's expectations for student conduct. Refusal to comply with the cell phone policy will be categorized as insubordination and will result in consequences aligned to that behavioral infraction as outlined in the KIPP Nashville Student Code of Conduct and behavior matrices.

Please note that this policy also applies to other electronic devices, including but not limited to Smart Watches, gaming consoles, etc.

Calling Teachers

The basic teacher contact policy is as follows:

Use the cell numbers for homework questions and emergencies, unless otherwise instructed by the staff member.

At times, a teacher may request to return your call at another time or from the school phone, or it may be necessary to leave a message; please be flexible. All teachers should return your calls within 24 business hours.

Teachers may be called from 7:30 a.m. until 6:00 p.m. from Monday through Friday. Staff members are available during weekends and vacations at their own discretion. There are expectations set around how students leave voice messages when they call: Students are expected to leave a message if the teacher does not pick up.

Hello [name of staff member] my name is [first and last name]]. My phone number is [area code plus the number]. I have a question about [...my homework, the assignment in math, the field lesson, etc.]. My question is [...what is your question?]. Again, my name is [first and last name] and my phone number is [area code plus the number].

The staff member returns the call as soon as possible.

Family Engagement Policy & Family Compact/ Commitment

Family Engagement Policy

Our goal at KIPP Academy Nashville is for our families to participate in our school community. This will ensure KIPP Academy Nashville collaborates with parents in developing the family engagement policy.

KIPP Academy Nashville agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

In support of strengthening student academic achievement, KIPP Academy Nashville receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) families play an integral role in assisting their child's learning;

- (B) families are encouraged to be actively involved in their child's education at school;
- (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and;
- (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

KIPP Academy Nashville will provide the school parent and family engagement policy to parents multiple times a year.

Family Involvement Opportunities

- **Parent Involvement Committee (PIC) Meetings:** KIPP Nashville Collegiate High School's PIC is an excellent way for parents and guardians to contribute to and provide feedback to the school on all topics ranging from student culture to academics. Our PIC is responsible for supporting and planning school wide culture events that create positive community-building experiences for all key stakeholders.
- **PIC Events:** The PIC often hosts school wide events such as Hispanic Heritage Month celebrations, Black History Month celebrations, game nights, and more.
- **Parent Teacher Conferences (PTCs):** PTCs are an opportunity for parents and guardians to connect with their students' teachers one on one and discuss their students' progress. PTCs occur in October and February.

Jointly Developed

KIPP Academy Nashville will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Families will be invited to meetings throughout the school year designated to review, provide input and give feedback on the Family Engagement Policy.
- Families will also have an opportunity to provide ideas and adjustments to the school's leadership time at any time.

Annual Title I Meeting

KIPP Academy Nashville will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- KIPP Academy Nashville will hold its Annual Title I meeting during the fall of each school year.

Communications

KIPP Academy Nashville will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Please see information below on how schools will communicate with families about the parent and family engagement policy:

- KIPP Academy Nashville will send out a calendar at the beginning of the year with school events.
- KIPP Academy Nashville will send out a monthly newsletter.
- KIPP Academy Nashville will attempt to schedule meetings/events to accommodate parents' schedules in order to maximize attendance.
- Written communication will be translated for families to understand.
- Daily agenda submissions
- Weekly progress reports and paychecks
- Periodic calls from teachers and staff on student progress
- Updates on the school website and Facebook page
- Academic data parent conversations
- Parent meetings on understanding student progress
- Parent-teacher conferences in the fall and spring semesters

Family Compact/Commitment

KIPP Academy Nashville will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

Students: I commit to climbing the mountain to and through college and/or career in the following ways, while a student at KIPP Academy Nashville:

- I will take responsibility for my actions, be honest, and accept the consequences for my actions when necessary.
- I will arrive at school by 8:15 a.m. and be picked up by 3:45 p.m. every day.

- I will make sure to only miss school when it is unavoidable and complete all required make up work.
- I will wear the KIPP Academy Nashville uniform to school every day.
- I will complete my homework every night and make sure I am prepared for school the next day
- I will read, sign, and return my paycheck every week.
- I will follow all classroom rules and treat my teammates and teachers with respect at all times as we work to prepare for success in high school, college and/or career and life.
- I am responsible for my own achievement. I know that I can succeed with hard work and perseverance.

I understand that if these commitments are not met, it will negatively affect my future success and I will receive consequences, including loss of KIPP Academy Nashville privileges, and possible dismissal from school.

Staff: I commit to helping my students climb the mountain to and through college and/or career in the following ways, while a staff member at KIPP Academy Nashville:

- I will have outstanding attendance at work.
- I will meet the expectations of my role as outlined by my manager.
- I will communicate the need for support.
- I will communicate honestly and respectfully with my students' caregivers as we partner to prepare their children for success in high school, college, and life.
- I will return all parent phone calls within 24 hours.
- I will protect the safety, rights, and interests of all students.
- I will hold all students accountable to school-wide expectations and procedures.
- I will hold myself accountable for all students' learning. I will be prepared to teach well-planned and engaging lessons each day.
- I realize that I represent KIPP Nashville both on and off campus. I will speak positively of my students, caregivers, teammates, and organization.
- I will work to uphold the KIPP credo and the KIPP Academy Nashville school values of grit, shine and team.

I understand that it is my duty to follow these commitments 100% of the time in order to keep the promises we make to KIPPsters and their families while on the path to and through college and/or career, and beyond.

Parents/Guardians: I commit to helping my child climb the mountain to and through college and/or career in the following ways, while a student at KIPP Academy Nashville:

- I will take responsibility for my child's actions. I will ensure that he/she serves all consequences and provide transportation if necessary.

- I will attend all required parent meetings and return all calls from the school within 24 hours.
- I will attend at least 1 Parent Involvement Committee event per semester.
- I will make sure my child arrives at school by 8:15 a.m. and is picked up by 3:45 p.m. daily
- I will make sure my child only misses school when it is unavoidable and completes all make up work on time.
- I will make sure my child wears the KIPP uniform to school every day.
- I will ensure my child completes his/her homework, signs his/her agenda each night (Lower School), and make sure he/she is prepared for school the next day.
- I will read and sign my child's paycheck and any other papers that are sent home each week.
- I will make sure my contact information (address, phone number, etc.) is accurate and update it whenever necessary.
- I will support my child's teachers and all KIPP Academy Nashville staff and communicate honestly and respectfully with them as we prepare my child for success in high school, college and/or career, and life.
- I will be an active part of the KIPP Academy Nashville team and family. I will devote 6 hours a year of my time to school service through the Parent Involvement Committee.
- I will work to help my child follow the KIPP credo and the KIPP Academy Nashville school values by:

Grit - helping my child work hard at every task, big or small.

Shine - helping my child take pride in themselves and display it through their effort and behavior.

Team - helping my child show respect and patience to every teammate.

I understand that these commitments are to ensure my child's excellence. The failure to adhere to this commitment could result in the loss of KIPP Academy Nashville privileges, disciplinary consequences, and/or dismissal from KIPP Academy Nashville.

Coordination of Services

KIPP Academy Nashville will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

- Partner with local agencies to implement family nights; partner with community organizations.
- Will invite local businesses and community members to interact with grade levels and with special programs.

Building Capacity of School Staff

KIPP Academy Nashville will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

- Teachers/staff will participate in specific training in professional development days geared towards these topics.
- Teachers/staff and parents will collaborate in planning and implementing school events and school leadership meetings.

Forms/Signatures

I understand that I have a team of people, including my teachers and family, to support me. If these commitments are not met, it may affect my future success and I will receive consequences, including loss of KIPP Academy Nashville Middle School, disciplinary consequences, and/or dismissal from KIPP Academy Nashville Middle School.

Failure to electronically sign and submit this form to the school does not relieve the student from the responsibility of complying with the rules and policies referenced in the KIPP Academy Nashville Middle School Specific Student & Family Handbook.

Student's Name (First and Last):

Parent/Guardian Printed Name:

Parent/Guardian Signature: _____ Date: _____