



STUDENT & FAMILY HANDBOOK

2026-2027

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Welcome

Dear Students & Families,

I am excited to welcome you to KIPP Antioch Global High School for the 2026-2027 academic year. You are joining our school as students and families and through our collective efforts, hard work, and growth, we will establish ourselves as one of the elite high schools in Tennessee, known for shaping well-rounded students who attain excellent academic results and are involved in high quality and competitive extracurricular activities.

This handbook will inform all students and families about the many aspects of our school that will lead to our collective success. In the pages that follow, you will see descriptions of the services and activities available to students, as well as our rules and policies that make Global unique. This handbook establishes the responsibilities that students, families, and staff have in making this a community that values integrity, professionalism, respect and fairness all while living out our PACK values: Perseverance, Arete, Continuous Improvement, and Kindness.

Thank you for choosing KIPP Antioch Global High School. I hope your year ahead is both challenging, engaging, and successful.

Sincerely,

Marc Gauthier

Principal,
KIPP Antioch Global High School

School's Core Values

Our School's Mission, Vision, and Commitments

KIPP Vision Every child grows up free to create the future they want for themselves and their communities. KIPP Mission Together with families and communities, we create joyful, academically excellent schools that prepare students with the skills and confidence to pursue the paths they choose—college, career, and beyond—so they can lead fulfilling lives and build a more just world.	
KIPP Antioch Global High School Vision At Global High School, we are a global community and have pride in our diverse and collective identities. Every student will be cognitively challenged across all subject areas, every day, in preparation for competitive post-secondary opportunities of their choosing. Our students must have a well-rounded educational experience, and they will engage with at least one elective or extracurricular activity each year. Students will form long-lasting, trusting relationships with peers and staff. Our students will love their school and belong to a community who will hold them accountable for demonstrating growth and achieving ambitious goals.	
Commitments • E² ○ Electives and Extracurriculars: every student will choose at least one elective and participate in at least one extracurricular activity each year at Global • A² ○ Athletics and Arts: every student will have the opportunity to participate in a competitive and high quality athletic or fine arts program • Literacy²: ○ Financial Literacy: Every student will graduate from Global understanding basic financial skills such as personal financial management, budgeting, and investing ○ Digital Literacy: Every student will graduate from Global with the skills and knowledge to find and consume, create and communicate with digital content	
<i>Our Students...</i>	<i>Our parents, guardians, and community members...</i>

• Are driven. Set ambitious academic and post-secondary goals • Hold yourself accountable. With support, create a plan to achieve your goals • Work hard. Think critically and work towards mastery of grade-level content in every class, every day • Are prepared. Show up with all the right physical, mental, and emotional materials needed for success • Contribute. Engage productively with peers to elevate thinking in all classrooms • Engage as citizens. Build knowledge of the world and take advantage of challenging courses and extracurriculars • Get involved. Participate in at least one extracurricular activity during their time at KAHS • Connect with peers and teachers. Form trusting, positive, and respectful relationships • Keep KIPP clean. Respect and maintain all physical environments • Take pride in attending KIPP Antioch HS • Graduate as competitive candidates for the post-secondary opportunities of their choosing	• Believe. They do what it takes to support their student's aspirations and goals, setting a high bar and refusing to let their student meet it • Engage with school staff. Have trusting, positive relationships and open communication with all staff members • Partner with us. Work together with staff to leverage students' strengths and support ongoing growth in and outside of school • Show up. Attend and collaborate to provide frequent, successful school events
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At KIPP Antioch Global High School, we are proud Huskies and collectively, we are The Pack. As such, our community abides by our PACK Values.

P	A	C	K
Perseverance	Arete	Continuous Improvement	Kindness

Perseverance: in pursuit of our ambitious goals and outcomes, we are not dissuaded by setbacks or challenges; we develop and rely on grit to hit the finish line

Arete : Arete (pronounced: *Ah-rate*) is the ancient Greek concept for excellence of all kinds; we achieve our excellence in living up to our highest potentials, setting clear and ambitious goals, and working relentlessly towards fulfillment of purpose.

Continuous Improvement: we seek to be a 1% better version of ourselves every day and know that feedback is an opportunity to improve our skills, our knowledge, and our craft.

Kindness: we are empathetic and use every opportunity to uplift ourselves, our peers, and our community.

PACK: we learn from all members of our community and collaborate to increase our positive impact on our school and neighborhoods.

KIPP Phrases

KIPP Credo

If there is a problem, we look for a solution.

If there is a better way, we find it.

If a teammate needs help, we give.

If we need help, we ask

Team & Family

The term is used to describe everyone involved with our school, including staff, students, parents, guardians, donors, etc. The concept of Team and Family is a critical component of the school culture. Students and staff at KIPP Nashville should understand that we are all a family working toward the same mission.

We Make Places Better

Leaving places better than you found them is the motto to describe how we would like students to clean up behind themselves and others when necessary.

Knowledge Is Power

Knowledge opens doors and creates access to the world and choice-filled lives.

School Operations

Staff Contact Information

Marc	Gauthier	Principal	(860) 885-4862	MGauthier@kippnashville.org
Christina	Scott	Director of Operations	(615) 266-6806	ChristinaScott@kippnashville.org
Kyle	Hardin	Assistant Principal of Math	TBD	Kyle.Hardin@kippnashville.org
Taylor	Wells	Assistant Principal of Humanities	(585)-472-3053	Taylor.Wells@kippnashville.org

LaTarsha	White	Assistant Principal of Science	(901) 830-9810	LaTarsha.White@kippnashville.org
Chandler	Wilson	Assistant Principal of English Language Arts	(615) 624-4185	Cwilson@kippnashville.org
Nia	Hammonds	Assistant Principal of Culture	(615) 692-4917	NHammonds@kippnashville.org
Darah	Patterson	Assistant Principal of Student Supports	TBD	Darah.Patterson@kippnashville.org
Jason	Harrison	Director of College & Career	TBD	Jason.Harrison@kippnashville.org
Alex	Phouangpanom	Operations Coordinator	(615) 603-8980	Alex.Phouangpanom@KIPPNashville.org
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Greg	Sparks	Behavior Support Specialist	(615) 314-5337	gregory.sparks@kippnashville.org
Danielle	Giles	Counselor	(615) 608-4686	DGiles@kippnashville.org
Zacarra	Heath	Support Teacher	(708) 714-2935	Zacarra.Heath@kippnashville.org
Brandon	Dixon	Physical Education	(615) 669-7298	BrandonDixon@kippnashville.org
Kinan	Al Rifai	Ecology	TBD	Kinan.Alrifai@kippnashville.org
Jasmine	Morris	AP African American / US History	(786) 203-7112	JMoriss@kippnashville.org
Hamidatu	Saeed	Algebra I	TBD	Hamidatu.Saeed@kippnashville.org
Samuel	Amoateng	Algebra II	TBD	Samuel.Amoateng@kippnashville.org
Carlos	Salas	Spanish I	TBD	Carlos.Salas@kippnashville.org
Tationa	Trice	English I	TBD	Tationa.Trice@kippnashville.org
Rionna	Glenn	Geometry	TBD	Rionna.Glenn@kippnashville.org
Elvira	Hernandez	Spanish II	(615) 608-2188	ehernandez@kippnashville.org
Mofoluwake	Laleye	AP Chemistry / Chemistry	(615) 807 0688	mofoluwake.laleye@kippnashville.org
Jonathan	Lopez	Lifetime Wellness	(615) 988-4768	JLopez@kippnashville.org
Cassidy	Seagren	World History	TBD	Cassidy.Seagren@kippnashville.org
Tasha	Smith	US History	TBD	TSmith@kippnashville.org
Daja	Brent	EL Teacher	(615) 447-8128	daja.brent@kippnashville.org
Katherine	Ledezma	EL Teacher	(615) 854-7084	katherine.ledezma-soto@kippnashville

	Soto			.org
Julie	Dzubin	EL Teacher	TBD	Julie.Dzubin@kippnashville.org
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Emily	Hursty	Senior English	TBD	Emily.Hurst@kippnashville.org
Felisha	Sellers	Econ / Government	(615) 953-0324	Felisha.Sellers@kippnashville.org
Kya	Knight	Art Teacher	(615) 864-0456	kya.knight@kippnashville.org
Brandi	Allen	Art Teacher	TBD	LeBrandi.Allen@kippnashville.org
Crystal	Howard	Band	TBD	CHoward@kippnashville.org
Ian	Keefer	Theatre	TBD	Ian.Keefer@kippnashville.org
Wydell	Croom	Choir	TBD	Wydell.Croom@kippnashville.org
LaToya	Long	Learning Specialist	(615) 625-2154	latoya.long@kippnashville.org
Keenan	Billups	Paraprofessional	TBD	Kennan.Billups@kippnashville.org
Jessie	Hussey	Biology	(615) 669-2378	JHussey@kippnashville.org
Miguel	Reyna	Pre-Calculus / Calculus	(615) 933-3187	MReyna@kippnashville.org

School Contact Information

Address: 917 Bell Rd, Antioch, TN, 37013

Main Office Number: 615-621-4341

School Email: KAHS@kippnashville.org

Social Media:

- Facebook: @KIPPAntiochGlobalHS
- Instagram: @KIPPAntiochGlobalHighSchool

Tennessee Public Charter School Commission

The Tennessee Public Charter School Commission is the authorizer for KIPP Antioch College Prep Elementary School. Click the link to review the [Commission Student Handbook Addendum](#).

School Hours

School Hours: 8:45 am - 4:15 pm

Doors Open: 8:45 am

School Begins: 9:00 am

Dismissal: 4:00 pm

School Schedule

Doors Open at 8:45; Traditional Schedule; 50 minute blocks with 3 minute transitions			
Regular			
Breakfast Block	8:45-9:00		
Transition	9:00-9:05		
1	9:05 - 9:55		
Transition	9:55-9:58		
2	9:58-10:48		
Transition	10:48-10:51		
3	10:51-11:41		
Transition	11:44-11:47		
Block 4 (lunch block)	11:47-1:00	A-Lunch Lunch: 11:47 - 12:07 Transition: 12:07 - 12:10 Block 4: 12:10 - 1:00	B-Lunch Block 4: 11:47 - 12:37 Transition: 12:37 - 12:40 Lunch: 12:40 - 1:00
Transition	1:00-1:03		
PLT/Advisory	1:03-1:21		
Transition	1:21-1:24		
5	1:24-2:14		
Transition	2:14-2:17		
6	2:17-3:07		
Transition	3:07-3:10		
7	3:10-4:00		

Dismissal	4:00-4:15		
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Truancy & Chronic Absenteeism

In accordance with state law, students with five (5) or more unexcused absences are considered truant and the school will send a legal notice to the family.

Chronically absent is nationally defined as missing ten (10) percent or more of the school year.

As students accrue absences, the school will communicate with families in the form of regular progress reports that include attendance in addition to other student information.

When a student is chronically absent or in danger of truancy, the school will implement interventions to help improve student attendance. These may include: truancy notice, conducting an attendance assessment, providing resources to the family, and scheduling an Attendance Review Board (ARB) meeting with the student and parent/guardian to create an attendance improvement plan. The parent/guardian is expected to work with the school to improve their student's attendance, failure to do so may result in a truancy petition filed.

Failure to show progress on an improvement plan can result in a truancy filing with the juvenile court.

If a student misses ten (10) unexcused consecutive days of school with no communication, the student will automatically be dropped from enrollment at KIPP Nashville and will be required to enroll in another school.

Any child missing 15 or more days (i.e. 15 or more absences) will be held back (retained in their current grade) unless the child's parent or guardian asks for and receive an exception approved by the school's principal and head of schools within one week of the last day of the school year.

Academic Calendar

The KIPP Nashville calendar for the school year can be found [here](#).

Important Dates/Calendar

The school will provide important dates to students throughout the school year.

Arrival & Dismissal Information

Morning Arrival (8:45-9:00 AM)

Global opens its doors to students at 8:45 am every morning. From 8:45-9:00, students are expected to enter the building in uniform, follow Yondr compliance, and go to the cafeteria for breakfast block.

Student Transitions

Students have 3 minute passing periods between each class. Transitions are marked by a dismissal and tardy bell. During this time, students should take care of personal needs before arriving at their

next class, such as using the bathroom, getting a drink of water, going to their locker, and socializing with friends. Students who arrive after the tardy bell receive an L2 for Late.

Lunch

Each student is scheduled for a 25-minute lunch each weekday. This year, there is one high school lunch coinciding with PLT. Students will have the opportunity to enjoy lunch in the attached courtyard with staff supervision.

Students must have a pass to leave the cafeteria for any reason during lunch. This includes, going to tutoring during lunch, eating with a teacher, going to the office, and using the restroom.

Students may not order lunch to the school. However, a parent may bring their child lunch to the school.

Student Dismissal (4:00-4:15 pm)

Global dismisses students for the day at 4:00 pm. Students may dismiss through the front entry where students also arrive. Students have 5 minutes to either exit the building or arrive at their after school activity. No student should be in the hallway after 4:15 without a pass.

Students must be picked up or leave campus by 4:15 pm, this includes students that drive. There is no adult supervision after 4:15 pm.

After School: Students

Global students are able to walk to the community center and/or the library to participate in free after school activities provided by both centers. Global Staff will not be responsible for students once they leave the campus. In addition, students may stay after school for sports, clubs, detention, study hall, volunteering, or tutoring. While staying after school, students must be with an adult at all times and are not permitted to roam the hallway without a pass.

Global athletics, led by our Athletic Director, offers girls' and boys' basketball, girls' and boys' soccer, girls volleyball, cheerleading, cross country, and track & field. The sports offered at Global are not guaranteed and are dependent on student participation.

Pep Rallies, Forums, Field Trips, etc.

Global will sometimes run an alternate schedule to include an opportunity to build student culture, celebrate our students, end our week in a joyful community, or provide off-campus lesson- or college-related opportunities. While these days warrant a modified schedule, our expectations for students remain the same. Students should report to their locations on time and should arrive in dress code without electronics, backpacks, and outerwear, just like they would for any other class. Students should wait until after the event to pack up for the day.

Arrival Procedures

Students enter through the front doors facing Nashville State Community College beginning at 8:45 am. The front doors will close and lock at 9:00 am to allow students to make it to their first period on time with the three minute transition. Students are considered late at 9:00 am to account for time to transition to their locker and classroom and will engage in the tardy process at the front office. Students will pick up breakfast from the front office lobby and from there, students report to block one. Dress code should be checked and cell phones

left in lockers at this time.

Dismissal Procedures

Students must exit through the front door facing Nashville State Community College. All students must exit the building by 4:10 pm and be picked up by 4:15 pm. There is no adult supervision after this point unless students are in a pre-arranged designated after-school activity.

Bathroom Policy/ Hall Passes

Students are permitted to use the restroom during arrival and dismissal without the use of a bathroom pass. If using the restroom during these times, students are still required to arrive at their next class on time (before the bell).

Students are also allowed two agenda bathroom passes per day to use for any restroom needs during class time. If the student needs to use this pass, they will inform their teacher and wait for an appropriate moment in class to use this pass after the first 10 minutes of class. Students are not allowed to use the restroom during the last 10 minutes of class.

Students who do not have a pass to display in their agenda may be asked to wait until after class to use the restroom. In cases of emergency, students may use the classroom provided temporary agenda, but will incur a L1: No Pass demerit.

In the event that a student needs to go to the office or another room for any reason outside of the regular transition time, the student should use their student agenda as a pass. If they do not have a pass, they will use the classroom provided temporary agenda, but will incur a L1: No Pass demerit.

Non-essential errands (ex: calling home for an after-school activity) should be completed during lunch or before or after school. Students must have a pass from a teacher to use the office phone.

Classroom Visitor Procedure

Global welcomes visitors to our building. We require at least 24 hours notice for any classroom visitor requests from families or community members. We reserve the right to adjust the time and date of any requested visit to ensure minimal disruptions to the school day and our students' learning experience. All visitors are required to have an appointment with a school administrator and must check in with the Main Office providing their state-issued identification and visibly wearing their Visitor's Pass at all times while on Global's campus.

Student Cell Phone Procedure

To create a focused, safe, and distraction-free learning environment, **KIPP Nashville is a "No Phone Zone" during the instructional day.**

- **Phones Must Be Off and Stored:** Students are required to turn off and store cell phones upon arrival. Each campus will designate a secure storage process (e.g., lock box, Yondr pouch, main office bin) during homeroom.
- **Not Permitted for Personal Use:** Phones, smartwatches, wireless headphones, or other electronic devices may not be carried or used by students during the day unless specifically directed by a teacher for learning purposes.
- **Emergencies and Family Contact:** Students may request to contact home using a school phone. Office staff will support urgent communication needs. Teachers should not allow students to use personal or classroom phones without prior approval.
- **Student Refusal to Comply:** If a student refuses to turn in or store their phone appropriately, this is considered **Insubordination** and will result in consequences aligned with the KIPP Nashville Code of Conduct.

Confiscation Procedure

If a student is found using or carrying a phone:

1. Staff will request the phone and issue a deduction or referral as appropriate.
2. The phone will be turned into the main office and stored securely.
3. A parent or guardian will be notified.
4. Devices may be returned at the end of the day or held for **parent pickup**, depending on offense history.

Confiscation & Consequences

Any student who violates the school's cell phone policy will be considered in violation of KIPP Nashville's expectations for student conduct. Refusal to comply with the cell phone policy will be categorized as insubordination and will result in consequences aligned to that behavioral infraction as outlined in the KIPP Nashville Student Code of Conduct and behavior matrices.

Student Supply Expectations (Lockers, Binders, Calculators)

Calculators

All students will receive a chromebook. Students are not permitted to take the school's own TI-84 calculators home.

Student Agendas

All students have the option to purchase an agenda for \$10 to record homework and upcoming assignments. This agenda should be used in all classes so that students have one place to keep up with all homework assignments and important dates throughout the school year. Lost or stolen agendas will incur a \$10 fee.

Student Hall Passes

Student hall passes will be documented in Deanslist. Students will be able to use two hall passes a day. Students are able to access restrooms during arrival, lunch, transitions and dismissal without using a hall pass.

Locks & Lockers

All students are assigned a locker and given a school lock to use throughout the year. It is the student's responsibility to keep the locker locked and combination safe. There is a \$5 fee for all unreturned locks at the end of the school year. If a student brings their own lock, they must provide the combination or key copy to the office and it must be noted in the tracker.

Uniform Policy

Dress Code Policy and Expectations Dress Code Purpose & Intended Outcomes: At Global, our school dress code is a tangible representation of our collective mission. Through our dress code, we seek to achieve the following:

- Our dress code is intended to create a semi-professional environment as indicated by our physical appearance each day. We believe that a semi-professional presentation allows our students to emulate the expectations of a work environment while maintaining a developmentally appropriate dress code expectation. Additionally, we believe that our students' adherence to this dress code empowers our academic efforts by helping to create focused and disciplined learning environments.
- Our dress code is a visual representation of our students' commitment to our school mission, expectations, and shared values. As such, it is a tool used to cultivate and promote school pride and shared purpose.
- Our dress code helps to reduce distractions often brought about through clothing expectations, competition, or pressure. It ensures students are able to reserve their focus for learning and socializing productively. In a similar vein, our uniform helps to promote a united community by reducing the impact of socioeconomic status on one's presentation.
- Our dress code aids in ensuring we maintain a safe environment for students and staff. Because of our uniform, we are able to identify non-members of our school community with greater ease, reduce incidents of thefts of expensive clothing/accessories, and minimize opportunities for prohibited objects to enter the school building.
- At Global, the dress code is a non-negotiable part of our commitments, norms, and culture. We believe that this commitment assists in our mission to accelerate learning for students, cultivate good character habits, and ultimately set our students on a path to and through college, career, and beyond. We also believe our dress code assists in maintaining the safety of our school environment. Therefore, we require our students' and families' adherence to this policy. If a student is in need of dress code item support, our school is committed to providing assistance. While we seek to minimize the opportunity for a student to incur dress code infractions within our dress code, disciplinary consequences will result for repeated violations of a dress code violation.

Purchasing KIPP Global Collared Shirts and Outerwear

Families can purchase KIPP Global collared shirts and outerwear online at the following website:

<https://www.frenchtoast.com/schoolbox/schools/kipp-antioch-global-high-school-QS61DEO>

If a family does not have a credit card to make a purchase, have them contact the Office Manager. If a student expresses that they cannot afford a dress code item, families should share this information with the Office Manager so that we can provide additional resources.

Global Dress Code SY 2026-2027

Tops: Students must wear a Global collared shirt everyday. Student shirts must be tucked in all day. Permitted tops are shown below:

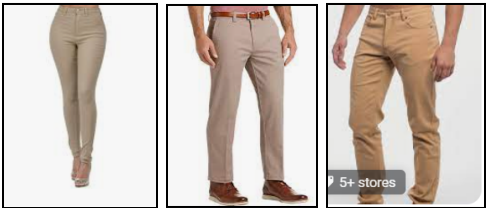


Jackets & Sweaters: All jackets worn in the building must be KIPP issued and must be worn with a KIPP collared shirt. Permitted jackets and sweaters are shown below:



Bottoms: All students must wear full-length khaki-style pants or skirts. Students may also wear KACP skirts. Shorts are not permitted. Only the following colored bottoms are permitted any shade of Khaki, Navy Blue, and black. Colored or regular denim pants, patterns, or any colors not listed above are not permitted. Athletic pants and sweatpants are not permitted. Rips and frays on any bottoms are NOT permitted. Skirts and dresses must be to the knee. If a student is wearing a dress they must still have a KIPP Global or KACP collared shirt visible. The dress must be in the school approved colors of navy blue or black.

Approved & Not Approved Bottom Examples

Approved	Not Approved
	



Shoes: Students may wear any color/pattern closed-toed sneakers or dress shoes. Slides, sandals, house-shoes, and open-toed shoes are not permitted.

Approved	Not Approved
	

Accessories: Students may wear any jewelry, so long as it is not a distraction to themselves or others. Students may not carry purses or backpacks throughout the school. Hats, sunglasses, bandanas, and headscarves/bonnets are not allowed. Belts are optional.

Dress Code Note - KIPP Antioch Global High School's student organizations and/or athletic teams will accumulate KIPP Antioch Global High School attire (ex: basketball sweaters) and this is permitted as part of the dress code pending Leadership Team approval.

Late Pick Ups

Students must be picked up by 4:15 pm. If a student will be picked up late we encourage all parents or guardians to communicate with their student of their pick up time. All staff will be off campus by 4:15 pm. If a student will not be picked up by 4:15 pm we encourage students to walk to the community center and/or library for a safer alternative than waiting outside campus unsupervised.

The community center and library is located in a shared parking lot near the courtyard at Global. Students will have the opportunity to visit both centers free of charge.

Notification of Transportation Changes

We encourage parents/guardians to arrange pick-up of non bus riding students prior to dropping them off in the morning.

If transportation plans change, parents/guardians must call the office by 3:00 pm to inform the school of the change. We will then notify the student.

Personal Belongings

KIPP Nashville is committed to creating a joyful, academically excellent environment that prepares our students for success in college and beyond. To ensure every student can focus entirely on their growth and learning without distraction, personal belongings outside of those used for instructional purposes are not permitted at school and should remain at home. This will help with maintaining an environment where students can fully engage with their teachers and peers. KIPP Nashville is not liable for the loss, theft, or damage of personal property.

All students are assigned a locker and given a school lock to use throughout the year. It is the 1st block teacher's responsibility to track the locker and lock in our Student Supply Tracker for each student. Students are not permitted to tamper with or replace the installed locks on lockers. No exceptions.

Students are responsible for their own belongings and keeping them safe. Global will not be held responsible for items that were stolen from lockers that were not assigned or locked.

Academic Program

Please refer to the [KIPP Nashville Student & Family Handbook](#) for more information about our academic policies.

List of Clubs, Extracurriculars & After School Programs Available to Students

Global offers numerous after school clubs and sports. In addition, students may be expected to stay after school for detention, study hall, volunteering, or tutoring. While staying after school, students must be with an adult at all times and are not permitted to roam the hallway without a pass. When a sport, club, or other activity ends, the coach, advisor, or staff member should escort students to the exit and ensure they leave the building.

Students have the opportunity to join the following extracurricular clubs:

- Honors Band
- Marching Band
- Jazz Band

- Select Choir
- Drama Club
- Art Club
- Student Council
- Athletics Club
- Yearbook
- Elementary School Tutoring
- Hispanic Heritage Month Committee
- Black History Month Committee
- Arab American Heritage Month Committee
- Prom Committee
- Debate Club
- Weightlifting Club
- Science Club & Science Fair Committee

Athletics Information

Please refer to the [KIPP Nashville Regional Athletics Handbook](#).

At Global High School, we offer the following varsity sports. If there is enough student interest and involvement, junior varsity teams for each sport will also be offered.

- Boys and Girls Cross Country
- Girls Volleyball
- Cheerleading
- Girls Soccer
- Boys and Girls Basketball
- Boys Soccer
- Girls Flag Football
- Boys and Girls Track and Field

Homework Procedure

Homework consists of the assignments given to students to be completed after school in preparation for the next day's content lesson. At Global, we believe homework is a tool which prepares students to engage thoughtfully and purposefully in academic content. Additionally, completing homework establishes a habit of preparation and organization. Therefore, we assign great importance to homework, and hold students accountable for its daily completion.

At Global, homework is a tool which prepares students to engage thoughtfully and purposefully in academic content. Additionally, completing homework establishes a habit of preparation and organization. Therefore, we assign great importance to homework, and hold students accountable for its completion. To ensure a clear line of communication between students and families, teachers will identify ALL homework for the quarter within the course Syllabus. While all homework will be communicated in the syllabus, not all homework must be graded. Teachers will identify 1 homework a week (minimum) to grade for mastery, not completion.

Number of homework minutes specified below does not include studying; time spent studying is in addition to homework assigned unless assigned homework is “to study” for an upcoming assessment.

Homework Frequency by Course		
Course Type	Homework Frequency	Minutes per Assignment/Frequency by Course
AP Course	Assigned nightly, including Fridays.	Up to 60 minutes per assignment on weeknights.
Non-AP English	Assigned up to 5x per week, Monday - Friday. Major assignments (i.e. essays) may extend over weekends.	Up to 30 minutes per assignment
Non-AP Core Courses	Assigned 2-4x per week	Up to 30 minutes per assignment
Elective Course	Generally, no homework is assigned unless it is a major assignment. Occasional 20m assignment, no more than 1x weekly.	n/a

Academic Integrity Policy

Academic Integrity

KIPP Nashville defines plagiarism and cheating as acts of academic dishonesty or knowingly supporting another person in committing academic dishonesty. Examples of academic dishonesty include, but are not limited to:

- Copying another person's work.
- Allowing another student to copy your work.
- Using another person's ideas, words, or intellectual property without appropriate acknowledgment or citation.
- Submitting work completed by another individual as your own.
- Intentionally providing false or fabricated information on an assignment or assessment.
- Using online, digital, or artificial intelligence (AI) tools (e.g., ChatGPT, Google Translate, or similar platforms) to complete assignments or assessments unless explicitly authorized by the teacher.

When a potential violation of this policy is identified, school administration will review all available information related specifically to the assignment or assessment in question to determine whether a violation occurred. This determination will be based on the evidence of the current incident. Consequences for academic dishonesty are determined by the number of confirmed violations within a

school year. Each confirmed violation will be documented, and repeated violations will result in progressively more serious consequences in accordance with the school's academic integrity consequence ladder:

If the AP finds there was an attempt at plagiarizing:		
Offense	Behavioral Consequence	Academic Consequence
First Offense	- Referral to Reset Center - Parent Phone Call	48 hours to redo the assignment for partial credit with a maximum grade of 80%.
Second Offense	- 1 Day in Reset Center - Parent Meeting with Academic AP	48 hours to prepare and present an oral presentation for the assignment for partial credit with a maximum grade of 60%.
Third Offense	- 1 Day OSS - Parent Re-Entry Meeting	No Credit (0%) → students forfeit opportunity to make up assignment

ChatGPT & AI Software:

As outlined in KIPP Nashville's definition of academic dishonesty, any unsanctioned use of ChatGPT or other AI Software is considered cheating and strictly prohibited. Any student suspected of using such platforms will be subject to the integrity violation protocol above.

Agenda Expectations

All students have the opportunity to purchase an agenda for \$10 at the main office. It is highly recommended that students use their agenda every day to keep track of homework, quizzes, and major assessments. Students will receive organizational support, including how to utilize their agenda, during Personalized Learning Time (PLT).

Student Culture & Conduct

Culture Systems

The KIPP Antioch Global High School's discipline system is designed to focus students on our mission by ensuring that class and school environments are safe, orderly, and investing. This system includes the following tiered incentives and consequences which reinforce our values and support the KIPP Nashville mission:

Incentives:

- Merits

- Major Merits
- Earned Opportunities

Consequences:

- Demerits
- Detentions
- Suspensions
- Expulsion: Below is a description of school-related disciplinary offenses for which a student may be subject to in-school suspension, out-of-school suspension, dismissal, or expulsion.

A school-related disciplinary offense refers to the violation of this code occurring:

- while the student is on school grounds;
- during a school-sponsored activity;
- on the school bus or bus stop; or during events sufficiently linked to school.

Interventions and Behavioral Supports: The Code of Conduct is one of many tools we use to influence student behavior. In conjunction with this, we also utilize various behavioral and social-emotional interventions for students who may benefit from these additional supports:

- Check-In/Check-Out
- Small Group Interventions
- Student/Caregiver Meeting
- Behavior Tracking Systems
- Skill Development Interventions (ex: social stories)
- Counseling

Student Behavior Information

Merit Report and Merit Report Cycle Description

What is the Merit Report	When does the Merit Report Run?	How to access the Merit Report
Each week, students receive a document containing information and feedback for that week's behaviors and academic performance. "Merits" are positive reinforcement points students earn for exemplifying Global values. "Demerits" serve as constructive feedback when students are not meeting expectations, some of which result in further consequences.	The Merit Report cycle runs from Thursday morning to Wednesday afternoon. The daily cycle for the merit system runs from 7:45am-4:30pm. Merit Reports are sent electronically to students and families on Thursday mornings via email. Please ensure you have signed up to receive Merit Reports.	Merit Reports are sent electronically to students and families on Thursday mornings via email. Please ensure you have signed up to receive Merit Reports via email using your Dean's List login credentials.

Comprehensive List of Merits & Demerits

Merits	Description
Arete	Setting a high bar for oneself. Achieving at a high level. Actively working to present a high-quality product.
Growth	Demonstrating growth or progress or demonstrating a clear attempt to do so.
Kindness	Taking responsibility for the well-being of others.
Accountability	Meeting obligations, deadlines, or commitments (particularly when there was an opportunity not to do so).
No Fear, No Embarrassment	Taking academic risks, particularly publicly. Standing up for what is right in a difficult circumstance.
Perseverance	Acting in a positive or solutions-oriented manner in the face of challenges.
Continuous Improvement	Expressing a strong desire to know or learn something new through feedback.
Habits Feedback	Description
Voice	Low or inaudible volume: a student does not speak an answer at an appropriate volume in class, discussion, or seminar.
Posture	Poor posture: not sitting up in one's seat; excessive slouching; head down while reading/writing; head down on arm on desk.
Engagement	Disengaged: staring out the window or drifting off; not tracking the speaker, text, board, or conversation in a classroom or group setting;
Organization	Disorganized: disheveled binders, many papers strewn about in folders or binders, other class' work in the wrong folder. (<i>*note – this should not be confused with the unprepared minor demerit; the habits feedback seeks to provide feedback on the student's organization, particularly as the disorganization does not prohibit the student from full participating in class for the day</i>)
Minor Demerits (L1)	Description
Minor Dress Code Violation	Any dress code violation that can be fixed in the moment. • Examples: Incorrect sweater, pants sagging, etc. • <i>Note: Repeated minor uniform violations can result in an escalated consequence</i>
No Pass	Not being able to produce a hall pass when outside of the classroom; student is in a permissible location but does not have a pass; student does not have a pass to use • Examples: hallways, restroom, in the hallways after school
Unprepared	Not having any required materials for class. • Examples: text for humanities class, calculator for STEM class, no writing utensil
*Sleeping/Attempting to Sleep	Sleeping in class or drifting off to sleep. • If this happens multiple times in a class period, use least invasive practices to get the student to engage in class or Slack student support channel.
*Not Following Directions/Procedure	Not following an explicit direction from a staff member the first time they are given. • Examples: After issuing directions to complete an evidence-based-paragraph, a student is drawing or doodling instead; student begins to play with lab supplies after the teacher issues clear directions to begin the lab. Not following a class or school procedure. • Examples: talking during silent class entry; talking during an emergency drill; yelling or running during any hallway transition; attempting to leave the lunchroom without a pass

Profanity	Any curse that is said without malicious intent or said in a manner that is not intended to insult or harm another person Example: a milk carton spills on a student in the cafeteria, and the student says, "Oh Sh*t!"
Horseplay	Physical contact with another person in any form other than a handshake, fist-bump, or hug within the "3-second rule." Examples: hugging, hand-holding, playful bumping
*Disruptive	Minor disruptions during class. Examples: side conversations, talking during silent, independent work, calling out of turn, getting out of seat without permission, distracting others, passing notes in class,
*/**Inappropriate Reaction	Responding to a correction with anything other than acceptance or self-frustration. Examples: "Oh my god," "I didn't even do anything!" "This is crazy,"
Major Demerits (L2)	Description
Late (5 minutes or less)	Arriving to class after the bell but within 5 minutes of the beginning of class
Phone / Electronics	Having a phone or electronic device out at any point between entry to school and 3:30 p.m. <i>Note: Headphones must be stored away unless given explicit directions by the teacher to use in class. Teachers should be sure to inform students of these needed materials at least by day before.</i> - Phone is collected and stored in a locked safe in the front office; students may retrieve themselves at the end of the school day. - If phones/electronics become a point of concern then the student may be placed on a Student Success Plan.
Unauthorized Location	Student is in an unauthorized location without a teacher or staff member Examples: teacher workroom, middle school hallways and areas, main office without permission or reason, the Reset Center without permission or reason.
Disrespect	Expressed negative attitude about an individual that is usually directed at that individual or other entity. Examples can include name-calling, cursing at an individual, unprofessional and rude communication to a peer, etc. <i>Note:</i> This differs from inappropriate reaction in that it is more targeted and intentional. <i>Note:</i> This differs from Major Disrespect in that its impact is less egregious, public, etc., and therefore may not warrant a removal from class.
Disrespect to Property	Any alterations to school property that are not permanent and can be fixed in the moment (ex: drawing on school desk)
Ignoring/Refusing	Any student who is asked to comply with an adult's clear direction or request more than once
Referable Demerits (L3)	Description
Major Dress Code Violation	Any dress violation that cannot be fixed in the moment, including if a student needs to go to his/her locker to change something. A pattern of minor uniform infractions can result in a major dress code violation. - Examples: Out of dress code shoes, no KIPP-issued collared shirt, rips in jeans 1st and 2nd offense: (-10) merit points (replacement provided when available) 3rd+ offense: (-10) merit points and parent phone call (replacement provided when available)

Verbal Altercation / Threatening	Verbal argument between students; attempting to incite a fight, harm another person's well-being; issuing a directive that implies a negative consequence if not followed ("She better shut up ...")
Destruction of Property	Anything that requires money or time to fix/replace. Example: cleaning permanent marker off the walls
Missing Class	Skipping class or arriving to class more than 5 minutes late without a pass or being out of class for more than 8 min. during class time
Major Disrespect	Speaking negatively to another student or staff member with intent to insult, purposefully disregard, or undermine integrity. The behavior is egregious in language, continued despite redirection, public in impact, or threatening in any way to warrant a student's removal from the classroom environment. Example: laughing at another student, raising voice at a staff member, arguing with directive, using profanity to belittle or otherwise communicate frustration, using hate language that undermines one's identity, etc.
Insubordination	- A constant or continuing intentional refusal to obey a staff member's request; a more severe form of ignoring/refusing. Intentional disruption of class or group time. 3-4 level one demerits in a single class or 2 level two demerits in a single class (previously <i>Repeated L1s & L2s</i>).
Unsafe Contact	Play-fighting that includes attempted punching, slapping, pushing, hitting, or putting another student in a "playful headlock."
Bullying / Harassment	Any communication (verbal or non-verbal) that is expressed with intent to undermine, disrespect, or compromise the well-being, safety, or integrity of another individual within the school community or the school community itself. This can include argumentative responses to feedback, name-calling, walking away from conversation, mimicking others, etc. This may appear in, but is not limited to, the following forms: Verbal and Written: Saying or writing mean comments about another person: teasing, name-calling, inappropriate sexual, racial or religious comments, taunting, threatening to cause harm. Social Bullying: Leaving someone out on purpose, telling others not to be friends with a particular student, spreading rumors, embarrassing someone in public. Cyber Bullying: Any of the aforementioned definitions of bullying and harassment found to be perpetrated on the internet or through a social media platform. <i>Note: Egregious or continued forms of this behavior may trigger a suspension or further consequence.</i>
Other	Description
Suspension (-20)	Student will earn -20 for each suspension day.
Integrity Violation (-10)	Lying; Cheating on HW, tests, essays; Plagiarism.
Detention (-0)	Any assignment of detention as a result of accumulated 3+ L2s/L3s. <i>Note: this will not deduct points, but will be used to notify students/families of any detentions earned.</i>

Birthday Celebrations

Students are allowed to bring items to celebrate their birthday. Students can store birthday items (cupcakes, balloons, etc.) in their lockers or in the front office. Students can distribute goodies during their scheduled lunch time or PLT/ advisory time.

Parent Involvement

Accessing School Systems

Accessing School Systems:

The systems listed below are available for students and families to track behavior and grades:

Dean's List

Is the system Global uses to track behavior and send home school wide communication. All parents/guardians will receive access to their Dean's list portal at the beginning of the year.

Illuminate

Is the system Global uses to track grades. All students will receive access to their Illuminate portal at the beginning of the year. Parents/guardians should work with their students to view Illuminate together.

Communication Expectations - School & Family

Communication Between Home & School

Global is intentional about sharing information with students and families in a timely manner.

Student and Family Communication Schedule:

Below is a schedule of communications our families will receive throughout the year:

Communication	Description	Frequency
The Global Gazette	Newsletter sent home with important dates and events	Weekly on Thursdays
Dean's List Report	Individual student behavior summary	Weekly on Thursdays
Attendance Texts	Mass text sent to all families of absent students	Daily
Report Cards	Final grades mailed home	Quarterly
Positive Calls & Texts	Each staff member makes and records positive family interactions	Ongoing

Family Engagement & Family Compact/Commitment

Family Engagement Policy

Our goal at KIPP Antioch Global High School is for our families to participate in our school community. This will ensure KIPP Antioch Global High School collaborates with parents in developing the family engagement policy.

KIPP Antioch Global High School agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

In support of strengthening student academic achievement, KIPP Antioch Global High School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy

establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) families play an integral role in assisting their child's learning;
- (B) families are encouraged to be actively involved in their child's education at school;
- (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and;
- (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

KIPP Antioch Global High School will provide the school parent and family engagement policy to parents multiple times a year.

Family Involvement Opportunities

- **Parent Involvement Committee (PIC) Meetings:** KIPP Antioch Global High School's PIC is an excellent way for parents and guardians to contribute to and provide feedback to the school on all topics ranging from student culture to academics. Our PIC is responsible for supporting and planning school wide culture events that create positive community-building experiences for all key stakeholders.
- **PIC Events:** The PIC often hosts school wide events such as Hispanic Heritage Month celebrations, Black History Month celebrations, game nights, and more.
- **Parent Teacher Conferences (PTCs):** PTCs are an opportunity for parents and guardians to connect with their students' teachers one on one and discuss their students' progress. PTCs occur in October and February.

Jointly Developed

KIPP Antioch Global High School will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Families will be invited to meetings throughout the school year designated to review, provide input and give feedback on the Family Engagement Policy.
- Families will also have an opportunity to provide ideas and adjustments to the school's leadership time at any time.

Annual Title I Meeting

KIPP Antioch Global High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- KIPP Antioch Global High School will hold its Annual Title I meeting during the fall of each school year.

Communications

KIPP Antioch Global High School will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Please see information below on how schools will communicate with families about the parent and family engagement policy:

- KIPP Antioch Global High School will send out a calendar at the beginning of the year with school events.
- KIPP Antioch Global High School will send out a monthly newsletter.
- KIPP Antioch Global High School will attempt to schedule meetings/events to accommodate parents' schedules in order to maximize attendance.
- Written communication will be translated for families to understand.

Family Commitment/Compact

KIPP Antioch Global High School will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

Students: I commit to working in the following ways, while a student at KIPP Antioch Global High School:

- I will arrive at school at or before 8:45 a.m. and remain at school until 4:00 p.m. Monday through Friday.

- I will make sure I only miss school when it is unavoidable and complete all required make up work.
- I will wear the KIPP Antioch Global High School uniform to school every day with my shirt tucked in
- I will make sure my electronics are powered off and placed in my Yondr everyday.
- I will make sure I bring my chromebook fully charged with its charger to school every day.
- I will complete my prepwork every night and make sure I am prepared for school the next day.
- I will follow all classroom rules, embody our PACK Values, and treat my teammates and teachers with respect at all times as we work to prepare for success in high school and life beyond
- I will take responsibility for my actions, be honest, and accept the consequences for my actions when necessary.
- I am responsible for my own achievement. I know that I can succeed with hard work and perseverance.
- As a member of the KIPP team and family, I will work every day to live out the KIPP Antioch Global High School PACK Values: Perseverance, Arete, Continuous-Improvement, Kindness

Staff: I commit to helping my students develop the skills and confidence to pursue any path-college, career and beyond - in the following ways:

- I will have outstanding attendance at work and arrive to school on time (by 8:00 a.m. on days with staff PD and/or staff meetings or by 8:30 a.m. on other days)
- I will communicate honestly and respectfully with students and students' families.
- I will return all parent and caregiver communication within 48 hours.
- I will protect the safety, rights, and interests of all students.
- I will hold all students accountable to the school-wide student code of conduct and all school-wide procedures.
- I will hold myself accountable for all students' learning and use data to make informed decisions that positively impact student learning.
- I will be prepared to teach well-planned, standards-aligned, and engaging lessons each day.
- I will represent KIPP Nashville both on and off campus - including on digital and social media platforms - and speak positively of my students, parents, and teammates.
- I will work to uphold the KIPP Antioch Global High School PACK values.

Parents/Guardians: I commit to helping my student develop the skills and confidence to pursue any path, career, and beyond - in the following ways:

- I will take responsibility for my student's actions; I will ensure that my student serves all consequences.
- I will attend all required parent meetings and return all calls from the school within 48 hours.
- I will attend at least 1 Parent Involvement Committee event per semester.
- I will make sure my student arrives at school by 8:45 a.m. and remains at school until 4:00 p.m. Monday through Friday.
- I will make sure my student only misses school when it is unavoidable and completes all make

up work on time.

- I will make sure my student upholds the KIPP Antioch Global High School dress code every day.
- I will ensure my student completes his/her prepwork and is prepared for school every day.
- I will ensure that my student brings both their Yondr, Global Chromebook and charger to school every day and cares for them properly.
- I will review grades, attendance, and behavior reports on Deanslist with my student at least once every two weeks.
- I will make sure my contact information (address, phone number, etc.) is accurate and update it whenever necessary.
- I will support my student's teachers and all KIPP Antioch Global High School staff members and communicate honestly and respectfully with them.
- I will be an active part of the KIPP Antioch Global High School Team and Family.
- I will work to help my student live out the school's PACK values: Perseverance, Acrete, Continuous Improvement, Kindness

Coordination of Services

KIPP Antioch Global High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

- Partner with local agencies to implement family nights; partner with community organizations.
- Will invite local businesses and community members to interact with grade levels and with special programs.

Building Capacity of School Staff

KIPP Antioch Global High School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

- Teachers/staff will participate in specific training in professional development days geared towards these topics.
- Teachers/staff and parents will collaborate in planning and implementing school events and school leadership meetings.

Forms/Signatures

I understand that I have a team of people, including my teachers and family, to support me. If these commitments are not met, it may affect my future success and I will receive consequences, including loss of KIPP Antioch Global High School, disciplinary consequences, and/or dismissal from KIPP Antioch Global High School.

Failure to electronically sign and submit this form to the school does not relieve the student from the responsibility of complying with the rules and policies referenced in the KIPP Antioch Global High School Specific Student & Family Handbook.

Student's Name (First and Last):

Parent/Guardian Printed Name:

Parent/Guardian Signature: _____ Date: _____